



Volunteer Opportunities with BK Farmyards

BK Farmyards has many opportunities for people to help and learn with us. Our work depends on the support of the community. Please look through the list of volunteer opportunities listed, if you have a special skill or something in particular you would like to help with that is not listed please email us. Right now we are specially looking for those interested in hosting dinner parties.

-THANKS!!!

- **Dinner Parties ***
 - Throw a dinner party to fundraise for BK Farmyards.
- **Special Events**
 - Help plan and run special events.
- **Media Publicity**
 - Write articles, post to blogs, contact the media and get the word out!
- **Grant Writing**
 - Help find and write grants for our programs.
- **Donations**
 - Send out requests for donations. Correspond with donors
- **Bookkeeper/Accounting**
 - Help keep the books neat and tidy.
- **Graphic Design**
 - Design flyers, our website, merchandise etc.
- **Database Design**
 - We need a database for volunteers, CSA members, donors etc.
- **Videographer**
 - Make promotional videos, and help youth make their own!
- **Carpenter/Builder**
 - There is a lot to build, chicken coops, raised beds, compost systems, shade structures...
- **Compost**
 - Help manage what feeds the soil.
- **Transportation**
 - Help transport supplies, soil, feed, plants etc.
- **Seed Starter**
 - Help us by growing baby plants for us, do you have a sunny window?



Position **Dinner Party Host**

Description Host a dinner party to benefit BK Farmyards. Invite your friends, decide on a menu, make the food and ask for a donation. We will help cook and bring cocktails.

A fun and easy way to support BK Farmyards!

Dates & Times Whenever you want

Commitment One time commitment. Promoting the event, gathering food and supplies, a night of cooking and hosting. Roughly 7 hours.

Skills & Experience A space for a dinner, cooking know how, friends who like to eat.

Place Your place, your friends house, your office etc.

Contact Bee (@) BKFarmyards. com

Position **Special Events**

Description We are always looking for people to help set up special event fundraisers. For example we have had pie making contests, dinner parties and cocktail bars. Are you in a band, own a gallery, have a great house for dancing?

Dates & Times Whenever you want

Commitment Promoting the event, gathering food and supplies. Roughly 5-40 hours

Skills & Experience Networking, multitasking, event planning.

Place Anywhere.

Contact Stacey (@) BKFarmyards. com



Position **Media Publicity**

Description Can you write an article for a magazine? Post to your favorite blogs? Write a Press Release?

We have a list of media that we would love to cover BK Farmyards. Your role can vary depending on interest and contacts. Steps include looking for new media outlets, contacting the media, find out requirements for inclusion, writing articles, scripts or posts or arranging interviews.

Dates & Times Whenever you want

Commitment One time, or ongoing position. Roughly 5-40 hours.

Skills & Experience Writing skills, contacts in media, knowledge of different media

Place Your place, your friends house, your office etc.

Contact Bee (@) BKFarmyards. com

Position **Grant Writing**

Description Help find and write grants for our programs. We will go through the list of grants we currently have to apply for, go through our ideas for the grant. We will help you to write the grant, provide bullet points and of course edits. We also need help finding new grants and following up on past grants.

Dates & Times Various

Commitment One time, or ongoing position. At least 10 hours.

Skills & Experience Writing, editing, following deadlines.

Place Anywhere.

Contact Stacey (@) BKFarmyards. com



Position **In Kind Donations**

Description Everyone deserves an ask! Help us ask. Help to secure donations and follow through with supporters. We have a list of needed items, and suppliers to request donations from. You will help to contact the suppliers and follow through with them. You can also help us find businesses and organizations to make requests to.

Dates & Times Whenever you want

Commitment 5 to 20 hours. One time, or ongoing position

Skills & Experience Writing, knowledge of gardening business, follow through, phone skills.

Place anywhere

Contact Bee (@) BKFarmyards. com

Position **Financial Donations**

Description Everyone deserves an ask! Help us ask. Help us to secure financial donations. Research donors, help to write the ask and follow through with donors.

Dates & Times Whenever you want

Commitment 10-40 hours. One time for research and writing, ongoing position for follow through.

Skills & Experience Writing, networking, online research, schmoozing.

Place Anywhere.

Contact Stacey (@) BKFarmyards. com



Position **Bookkeeping/Accounting**

Description Help us to keep the books neat and tidy! Help us to set up a bookkeeping system. Help us to enter and organize information.

Dates & Times Whenever you want.

Commitment One time for set up or consultation or ongoing role for management and data entry. 10-40 hour

Skills & Experience Bookkeeping, organization, data entry, knowledge of software

Place anywhere

Contact Bee (@) BKFarmyards. com

Position **Graphic Design**

Description Help us to design outreach, forms, merchandise etc. We have a variety of items we need designed, flyers, CSA newsletters, website work, posters, signs for gardens, labels for products, sign up forms, shirts, buttons and promotional material.

Dates & Times Whenever you want

Commitment 5-40 hours. One time or ongoing.

Skills & Experience Graphic design, writing, art skills, desktop publishing, adobe software, screen printing, sewing, craftyness etc.

Place Anywhere.

Contact Stacey (@) BKFarmyards. com



Position **Database Design & Maintenance**

Description We need a database to manage information on volunteers, CSA members and donors. We also need help with inputting data and maintenance.

Dates & Times Whenever you want

Commitment Roughly 10-40 hours. One time commitment for database designer, minimum commitment of 3 months for management.

Skills & Experience A space for a dinner, cooking know how, friends who like to eat.

Place Your place, your friends house, your office etc.

Contact Bee (@) BKFarmyards. com

Position **Videographer**

Description We need help in making promotional videos throughout the year. We are also looking for someone to help us create digital diaries, shooting and editing. We are also interested in a videographer interested in working with youth at the school, to make their own pieces.

Dates & Times Whenever you want

Commitment One time for creating promotional video. Longer term commitment for digital diaries or working with youth. 10-80 hours.

Skills & Experience Writing scripts, shooting and editing. Working with youth and a diverse audience.

Place The High School for Public Service and other gardens.

Contact Stacey (@) BKFarmyards. com



Position **Carpenter/Builder**

Description We have a lot to build this year, from chicken coops, sheds, raised beds to compost systems and benches. We also need irrigation and rainwater systems designed and installed. Can you draw up plans and material lists, or follow a plan. Do you have tools, access to wood etc?

We have several Build Days throughout the year, stay tuned in February for our BIG Coop Build.

Dates & Times Whenever you want

Commitment Promoting the event, gathering food and supplies, a night of cooking and hosting.
Roughly 7 hours.

Skills & Experience A space for a dinner, cooking know how, friends who like to eat.

Place Your place, your friends house, your office etc.

Contact Bee (@) BKFarmyards. com

Position **Compost**

Description We are seeking superstars to help us create black gold. We have several sites that need compost systems built. We are also looking for stars to add materials and turn the piles once a week.

If you are new to sustainable horticulture this would be great for you!

Dates & Times Once a week.

Commitment One time commitment for building, once a week for 2 hours for maintenance.

Skills & Experience Energy to finish a project, carpentry, knowledge of composting and soil biology. Love of worms microbes and other small and gooey things.

Place The High School for Public Service and various other gardens.

Contact Stacey (@) BKFarmyards. com



Position **Transportation**

Description We are looking for help transporting soil and other supplies for workdays. We are also looking for someone who will help pick up supplies outside of the city and deliver to gardens.

Dates & Times Whenever you want

Commitment 3 hour minimum commitment. One time or monthly commitment.

Skills & Experience A vehicle, or bike cart and a good sense of direction.

Place Variety

Contact Bee (@) BKFarmyards. com

Position **Seed Starter**

Description We are looking for folks with green thumbs to help start seedling for us. We need folks that have a sunny window or a grow light. We will provide the seeds and materials and information on sewing and care. You will take care of the babies for an average of 5 weeks.

Dates & Times February through July, daily care.

Commitment Minimum of 5 week commitment.

Skills & Experience Knowledge of indoor seed starting, seedling care, attention to detail and willingness to learn.

Place Your place.

Contact Stacey (@) BKFarmyards. com